

# Creating A Bright Futures Account

1. Go to <https://bit.ly/applybright>

2. Under First-Time Applicant click “Create A Student Account”



## First-Time Applicants

Students must submit a completed Florida Financial Aid Application (FFAA) to OSFA for programs denoted by asterisk (\*). In order to apply for State Scholarship & Grant Programs, a student must first [Create a Student Account](#). After logging into your account, you may proceed to complete the FFAA.



## Eligible Institutions

### High Schools:

Verify if your high school is a participating Florida public or private high school.

### Postsecondary Institutions:

Verify if the postsecondary institution you are planning to attend is eligible to disburse state aid.

3. Complete the Profile (all boxes with an asterisk are required fields)

- **Demographic Information**

- ❖ **SSN:** Please input your social security number if you have one
- ❖ **FLE ID (Florida Educator Identifier):** is the numbers 4 9 0 followed by your seven-digit student ID number for school

4    9    0    \_\_\_\_\_

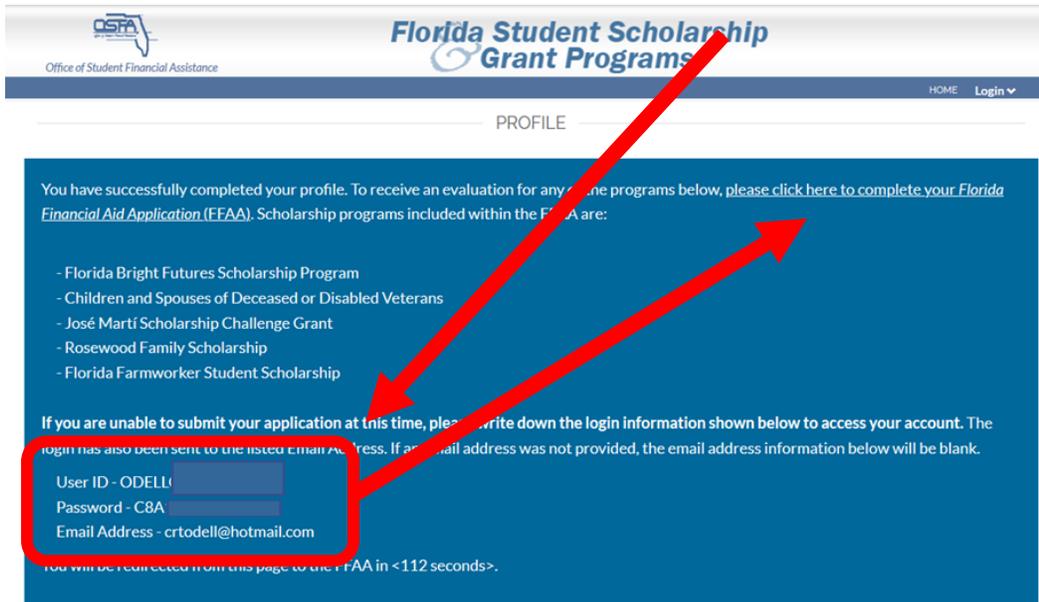
- ❖ **First Name**
- ❖ **Last Name**
- ❖ **Date of Birth**
- ❖ **HS Graduation Date: 05/23/2025**
- ❖ **Gender**
- ❖ **Ethnicity**
- ❖ **Race** (select the one you most identify with)

- **Contact Information**

- ❖ Home Address
- ❖ Phone Number
- ❖ Personal Email Address (do not use the school provided email)

- Click “Submit”

4. A blue screen will pop up with your User ID and Password. Take a picture of this to save it with your phone and store it. *YOU ONLY HAVE 115 SECONDS before it redirects you from this page.*



5. You will be redirected back to the profile page, but there are additional parts to complete below your Contact Information.

- Other Information: Answer these questions honestly as it can qualify you for other scholarships
- Click “Next”

6. It will take you to the Academic Background- High School Enrollment section

- Will you graduate or have you graduated from a FL high school, Home Education program, or with a GED? Select **YES** as you will graduate from high school this year
- Select “Public” for your high school graduation option
- Select “Osceola” from your district where you will graduate from (which then auto-populates the next answer box options)
- Select “ST CLOUD HIGH SCHOOL – 2000 BULLDOG LANE, ST CLOUD, 34769-5268

Academic Background - High School Enrollment

\*Will you graduate or have you graduated from a Florida high school, Home Education program, or with a GED?

Yes

Select your Florida high school graduation option:

Public

Select the Florida district where you will graduate with a high school diploma, complete a Home Education program, or GED diploma:

OSCEOLA

Select the Florida high school where you will graduate with a high school diploma, complete a Home Education program, or GED diploma:

Note: If you have already received a high school diploma, select the high school where the diploma was received.

ST CLOUD HIGH SCHOOL - 2000 BULLDOG LANE, ST CLOUD, 347695268

## 7. Next you will complete the Academic Background- Postsecondary Plans

- Select “NO” as none of you will complete a bachelor’s degree (baccalaureate) before August.
- EVERYONE Select “Freshman (First Time in College)” even if you have completed any dual enrollment coursework
- Select if the school you plan to attend is in-state or out-of-state and then select the school
- Optional to select up to four schools for your Bright Futures Application (Florida Financial Aid Application) to be sent to
- Click “Next”

The screenshot shows the 'Academic Background - Postsecondary Plans' section of the application. It includes the following fields and annotations:

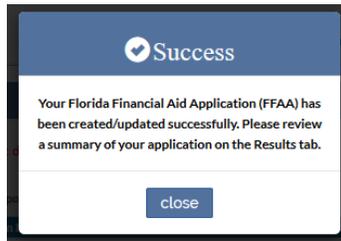
- Question: "Have you or will you have earned a baccalaureate degree prior to the fall term of the 2020-21 academic year?"
  - Radio button selected: **No** (Annotated with a red arrow and text: "Everyone Selects Same Answers Here")
  - Radio button: Yes
- Question: "In the fall of 2020, I will be classified as:"
  - Dropdown menu: **FRESHMAN (FIRST TIME IN COLLEGE)** (Annotated with a red arrow and text: "Everyone Selects Same Answers Here")
- Question: "What is the location and name of the primary postsecondary institution you are planning to attend?"
  - Radio button selected: **In-state school** (Annotated with a green arrow and text: "SAMPLE: Input Your Personal Selections")
  - Radio button: Out-of-state school
  - Dropdown menu: **VALENCIA COLLEGE** (Annotated with a green arrow and text: "SAMPLE: Input Your Personal Selections")
- Text: "If your primary institution is not listed, enter the institution's name here:"
  - Text input field: (Empty)
- Text: "Your Florida Financial Aid Application information may be sent to additional in-state institutions. You may select up to four additional institutions that you are considering attending."
  - Dropdown menu 1: **UNIVERSITY OF FLORIDA** (Annotated with a green arrow and text: "SAMPLE: Input Your Personal Selections")
  - Dropdown menu 2: **FLORIDA GULF COAST UNIVERSITY**
  - Dropdown menu 3: **FLORIDA STATE UNIVERSITY**
  - Dropdown menu 4: **ORANGE TECHNICAL COLLEGE - MID FLORIDA CAMPUS**
- Button: **Next**

## 8. The final part is submitting your Application. Click “Submit”

The screenshot shows the 'Submit/Acknowledge' page of the Florida Financial Aid Application. It includes the following elements:

- Page title: **FLORIDA FINANCIAL AID APPLICATION**
- Navigation tabs: Demographic Information, Academic Background, CSDDV, JM, RFS, FFSS, **Submit/Acknowledge**
- Section header: **Submit/Acknowledge**
- Warning: **DON'T FORGET TO "SUBMIT" YOUR APPLICATION BELOW**
- Text: "By submitting this application:"
  - I certify that I am the applicant named on this application and to the best of my knowledge and belief, the information contained on this application is true, complete, and correct.
  - I understand it is my responsibility to supply accurate information and inform OSFA immediately of any changes.
  - I understand that falsification of information in order to receive state financial aid awards is a misdemeanor of the second degree.
- Text: "After clicking 'Submit' button below, your application process will be completed!"
  - You will be forwarded to a "Results" page.
  - The "Results" page is your receipt of application submission & contains your Login Credentials.
  - We recommend that you retain a copy of your "Results" page.
- Button: **Submit** (Annotated with a red arrow and text: "Submit")
- Text: "To avoid errors or delays in processing your application, CLICK 'Submit' only ONE-TIME."

9. Next you should have a pop-up that says “Success”.



10. Click close and you have completed your Florida Bright Futures Application!

11. If you have any errors you will need to email the College & Career Counselor, Mrs. O’Dell ([Candice.ODell@osceolaschools.net](mailto:Candice.ODell@osceolaschools.net)). You will also need to reach out directly to Bright Futures office toll free at **1-888-827-2004**.

***Please keep in mind that the school district will submit your transcript information from Focus directly to the state three times a year (fall, spring, and summer). However, it is your responsibility to check any discrepancies directly with Bright Futures.***